



# It's personal. It's business.

Make human resources feel more human with digital workflows that put people first.



# Better processes. Better experiences. Better businesses.

From recruiting and hiring to onboarding and management, human resources (HR) is the thread that connects people to your business. But clumsy, paper-based processes and disconnected workflows can make HR feel impersonal and out of touch.

This can lead to lower engagement, higher turnover, and frustration for both HR and employees—which can impact your brand and bottom line.

Keep your people happy and productive by delivering streamlined, personalized experiences that connect people to your business and each other. Read on to find out how.



# How to build better, more human experiences.

#### **TIP #1**

# Reduce friction and create seamless workflows.

Any time you have documentation, there's opportunity for friction. Whether you're <u>sending documents for signatures</u>, <u>tracking forms</u>, or filing paperwork, it's easy for things to get lost in the shuffle.

Reduce frustration and put your people first by prioritizing efficiency with a seamless approach to signing documents and forms.

Deliver better experiences with an e-signature solution that lets you:

- · Create automated workflows
- Integrate with existing HR systems
- · Send documentation in bulk
- Eliminate manual processes

E-signatures help you power engagement and speed up every HR process with end-to-end experiences that are intuitive, quick, and scalable across teams and departments.

#### **TIP #2**

# Spend less time on administrative tasks and more time on your people.

HR is about people. But too often HR leaders find themselves stuck in repetitive administrative tasks instead of focusing on people-driven priorities.

Spend less time on paperwork and more time recruiting and onboarding top talent with a modern <u>e-signature solution</u> that helps you:

- Create customized HR templates
- · Reduce human error
- Cut costs associated with paper, printing, and storage

Invest in 100% digital documentation processes so you can focus on what matters most—your people.



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#### **TIP #3**

## Increase collaboration.

Disparate processes and disconnected workflows can lead to miscommunication and ineffective collaboration. And in an increasingly remote and mobile world, you need agile, digital tools that work with you wherever you are, whenever you need them.

Navigate the needs of a remote and highly digital workforce with e-signatures—from onboarding and training documentation to managing benefits and payments.

With a robust e-signature solution, you can:

- Break down work silos
- · Improve team coordination
- · Boost collaboration across the employee lifecycle

At your desk or on the go, collaborate on documents from anywhere and collect critical e-signatures with a click.

### **TIP #4**

## Highlight your brand.

Bland, unbranded documents are a missed opportunity to demonstrate your professionalism and <u>reinforce your brand</u> identity to new and prospective employees.

With a customized e-signature solution, you can add a personal touch to every interaction:

- · Brand every signing experience with your logo
- · Customize your confirmation page with tailored messages
- · Create consistent brand visuals across emails

E-signatures deliver a seamless, branded signing experience for your vendors and job candidates alike.

#### **TIP #5**

## Keep business moving—anywhere.

Today, business is done on the move. And if you're still operating in a paper-based world, you'll get left behind.

Stay connected with your people at the office or on the go with e-signatures. Invest in digital documents, forms, and e-signatures to:

- · Drive digital innovation
- Increase productivity
- · Navigate the modern remote workforce with ease

Take your HR processes to the next level with modern, digital workflows that meet your employees where they are, on any device.

#### **TIP #6**

### Protect and secure sensitive information.

People are behind every document and signature. Protect that personal data, keep information secure, and reduce liability and risk with e-signatures.

With a modern e-signature solution, you can:

- · Add passwords to every document
- Protect personal data and limit access to the people you know and trust
- Set parameters to restrict copying, editing, or printing sensitive documents

Reduce costly legal and business risks by ensuring your documents are up-to-date, accurate, and compliant—no more sending outdated nondisclosure agreements (NDAs), or sharing old benefits packages. Choose an e-signature solution that is legally valid and enforceable, so you can move forward with confidence.



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# See what Adobe can do for you.

Say goodbye to impersonal, disconnected HR processes and streamline your employee lifecycle with Acrobat Sign.

Acrobat Sign helps you put people first with automated digital workflows that can be accessed when and where you need them—so you can focus less on your processes and more on your people.

Learn more



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